

June 24, 2025

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, June 24, 2025 in the Courthouse, Waverly, Iowa, at 8:45 a.m. Minutes recorded by Shelley Wolf, Auditor.

The Bremer County Board of Supervisors met in session on Tuesday, June 24, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda after removing approval of B & Z job descriptions.

Cerwinske moved/Brunkhorst second to approve the 6/17/25 & 6/18/25 minutes.

Brunkhorst moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve a payroll addition and FY26 wage for Luke Callaway, Jailer, full time, \$48,175/yr., effective 6/23/25; and a payroll change for Caleb Wilken, from Bridge Crew \$29.51/hr. to Operator I \$30.54/hr., transfer effective 6/30/25.

Cerwinske moved/Brunkhorst second to approve compensatory time carryover for Tim Meeker, Customer Convenience Center Mgr.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-66 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY25 Budget: From General Basic to Co. Conservation Land Acquisition \$55,000. Transferring camp receipts to land acquisition fund. So passed and adopted this 24th day of June 2025.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-67 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer per FY25 Budget: From General Basic Fund to Health Department Fund \$23,227. So passed and adopted this 24th day of June, 2025.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-68 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY25 Budget: From General Basic to Economic Development Revolving Fund \$5,000. So passed and adopted this 24th day of June 2025.

Brunkhorst moved/Cerwinske second to appoint Kailey Heidemann as General Relief Director for a one-year term effective July 1, 2025.

Cerwinske moved/Brunkhorst second to authorize the Board Chair to sign a Propane Sales Agreement Contract between Farmers Win Coop and Bremer County Landfill for 2,000 gallons @ \$1.58/gallon.

Board discussed the interview process for the upcoming opening for the Roadside Vegetation Mgr. position. Barb Meeker, Human Resource Mgr. present. Consensus is to form a hiring committee consisting of one board member, the Co. Engineer & the Human Resource Mgr. to interview and recommend.

Board/Committee updates: Cerwinske participated in a Northeast Iowa Community Action Board meeting virtually and shared information in regard to progress for potentially renaming the Bremer Ave bridge in Waverly. Hildebrandt gave an update on the East Central Region Mental Health & Disability Services transition to IA HHS District Disability Access Points.

Board met with Lindsey Koehler, Building & Zoning Admin., for a department update. B. Meeker present.

Board met with Andy Hockenson, Conservation Director, for a department update.

Board met with Landon Moore, County Engineer, for a weekly department update. Cerwinske moved/Brunkhorst second to open a Public Hearing to consider reducing level of maintenance on certain roads to Area Service "B". Greg Stockdale, Dale & Deb Moeller, Bodee Capper, Mira Schmitt-Cash, Waverly Newspapers, Adam Hoffman, Treasurer, Darius P. Robinson, Co. Attorney, Kailey Heidemann, VA Assistant Director, Barb Meeker, present. Cerwinske moved/Brunkhorst second to close the Public Hearing. Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-69 FOR REDUCED LEVEL OF MAINTENANCE TO AREA SERVICE "B" ROAD. WHEREAS, Bremer County desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance; and WHEREAS, Bremer County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "B" roads pursuant to Iowa Code Section 309.57; and WHEREAS, the Bremer County Board of Supervisors, after consulting with the Bremer County Engineer, desire to designate various roads in Bremer County on the Area Service "B" System to provide for a reduced level of maintenance in order to best utilize maintenance funds, and WHEREAS, pursuant to Notice of Public Hearing duly published according to the Iowa Code, Public Hearing was held on the 6/24/25 at 10:00 a.m. in the Board of Supervisors room at the Bremer County Courthouse, Waverly, Iowa, to hear support and/or objections from the public on roads so designated. THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that this County does hereby establish the road described as an Area Service "B" road, with restricted access and a minimal level of maintenance. In Section 26, T91N, R14W: Unnamed County Road, from the intersection of North Maple Street East approximately 700 feet to the end of the road. In Section 32, T92N, R11W: Teal Avenue, from the intersection of 215th Street South and East approximately 4940 feet to the intersection of the residential drive at 2992 220th Street. In Sections 8 and 9, T92N, R14W: 170th Street, from the intersection of Bishop Avenue East approximately 4870 feet to the end of the road. Adopted this 24th day of June, 2025.

Brunkhorst moved/Cerwinske second to award the contract to Heartland Asphalt, Inc. for C33 project FM-CO09(101)—55-09 for HMA paving with cold-in-place recycling from US63 to Reed Ave.

Board met with Kailey Heidemann, Veterans Affairs Assistant Admin., to review the General Assistance job description. Cerwinske moved/Brunkhorst second to adopt the General Assistance job description as presented.

Miron Construction Co., Jonathan Daniels, Senior V.P. Iowa Operations, presented further review of bids received and design revision options for proposed Phase II of the Courthouse addition and renovation project. Scott LaRue, GIS/Maintenance, B. Meeker, Robinson, Hoffman, Schmitt-Cash, present. No action taken on a guaranteed maximum price for Phase II of the project. Cost for redesign will be sought for consideration before accepting or rejecting bids received.

Cerwinske moved/Brunkhorst second to adjourn at 11:04 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 24, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 6/24/25:

Air Services Inc	Annual Service Agreement	4,150.00	
Alliant Energy - IP&L	Intersection Lighting	194.75	
Amazon Capital Services	Supplies	736.86	2
Barbara Meeker	Cell Phone Reimbursement	120.00	
BMC Aggregates LC	Road Rock	175,254.24	13
Bremer Co Community Partners	Reimburse Supplies	427.95	
Bremer Co Highway Dept	Fuel/Truck Maintenance	7,068.28	8
Bremer Co Sheriff	Service of Notice	267.10	
Bruening Rock Products, Inc.	Road Rock	8,975.52	
Central Iowa Distributing Inc	Custodial Supplies	1,582.00	
City of Tripoli	Utilities	95.38	
Cooley Sanitation LLC Cooley Pumping	Landfill Waste Disposal	2,900.00	2
Crawford Supply Co	Supplies	76.20	
Crystal Heating & Plumbing Inc	Septic Pumping	140.00	
D&M Asphalt Services Inc	Service	935.00	
Darius Robinson	Lodging Reimbursement	981.20	2
David Thompson	Mileage Reimbursement	211.20	
Dell Marketing LP	Computer Purchase	1,316.50	
East-Central Iowa Rec	Intersection Lighting	34.19	
Elizabeth A Fagerlind	Custodial Services	650.00	
Fillenwarth Beach LLC	Conference Lodging	1,541.12	
Galls LLC	Uniforms	2,603.05	
GFC Leasing – WI	Copier Lease	164.71	
Grainger	Parts	181.10	
Hawkeye Alarm & Signal Co	Service/Fee	600.00	

Hawkeye Fire & Safety Co	Service	91.25	
ILLowa Culvert and Supply	Culvert Materials	9,044.00	
IMWCA	Insurance Premium	15,075.00	
Kaiser Corson Funeral Home Inc	Autopsy Transport	1,550.00	
Keefe Supply Co	Supplies	1,439.10	
Kip Ladage	Medical Examiner	203.75	
Landon Moore	Safety Boot Reimb.	109.77	
Legacy Roofing of Iowa	Salt Shed Roof	14,458.05	
Leonard J Schmidt	Camp Collector Fees	95.50	
Liddle's Ecowater Systems	Water	71.25	
Maximum Sight & Sound	Equipment	4,412.76	
MercyOne Waverly	Medical Examiner	75.00	
MidAmerican Energy Co	Utilities	152.72	2
Northland Products Co	Equipment Supplies	2,234.30	2
P & K Midwest Inc	Equipment Purchase	4,650.00	
Pathways Behavioral Serv Inc	Services	1,040.67	
Pitney Bowes Bank Inc	Postage	6.84	
Pitney Bowes Global Fin Svcs	Postage Machine Lease	1,295.88	
Riley's Inc	Supplies	1,608.40	2
Riverview Center Inc	Services	1,000.00	
Roling Ford LLC	Auto Maintenance	32.95	
RTC Communications	Utilities	34.29	
Sandee's	Name Plate	41.00	2
SCI Communications	Phone Support	140.00	
Seiler Instrument & Manufacturing Co.	Batteries	302.96	
Storey Kenworthy /Matt Parrott	Office Supplies	823.14	
Superior Welding Supply Co	Welding Supplies	767.66	4
The Shredder	Document Shredding	2,748.00	2
Titan Machinery Inc	Parts	20.40	
Tyler Technologies Inc	Annual Software Agreement	2,889.72	
US Cellular Corp	Cellular Service	306.93	2
Vanguard Publishing Co LLC	Publications	2,553.34	
Verizon Wireless	Phone Service	255.90	4
VGM Forbin Services	First Aid Supplies	2,029.75	
Waverly Utilities	Utilities	353.85	3
Zimco Supply Co	Seed	462.50	
	Total	283,582.98	
CBS			
Bremer Co Highway Dept	Fuel	227.62	
Hawkeye Fire & Safety Co	Service	78.25	
Miller Hardware	Maintenance Supplies	13.98	
Regional Transit Commission	Transportation	1,200.00	
Storey Kenworthy /Matt Parrott	Office Supplies	120.08	
Waverly Utilities	Utilities	2,478.25	2
	Total	4,118.18	
	Grand Total	287,701.16	